



Salisbury Heights Schools Volunteer Policy

Volunteers are an integral part of our school. Your participation in the work of the school is valued and greatly appreciated.

It is DECD (Department for Education and Child Development) policy that parents and guardians who volunteer to directly support their own child will no longer require a Department for Communities and Social Inclusion Child Related Employment Screening clearance (DCSI CRES). This will mean many of our volunteers can help out sooner. The DCSI CRES is the only screening clearance accepted by DECD.

A CRES clearance is still necessary for Governing Council members, parents and guardians who are volunteering at school camps and sleepovers, as well as those hosting billets and home stay students. Grandparents, Aunts, Uncles and other community members also need a clearance to volunteer in schools. As has always been the case, screening clearance is not needed to attend single events or activities at our school. These include concerts, fundraisers, swimming week, excursions or sports day. The school keeps a record of those volunteers who hold a CRES clearance and their expiry dates

A volunteer's information pack is available from the front office which includes an application for clearance if required. DCSI CRES clearances are valid for a period of 3 years. The school pays the fee for this and there is no cost incurred by the volunteer. Volunteers also required to participate in an induction session, read the documents provided and sign an agreement form. The Volunteer Agreement form is to be returned to the Front Office.

We need to know who is in the school at any one time, especially in cases of emergency, so you will be required to "sign in" at the front office and "sign out" on your departure. Records of your work with students may also be kept to monitor their progress.