



Out of Zone Enrolment Procedures

Salisbury Heights Primary School is a zoned school meaning your primary place of residence must fall within our boundary. To check if you are in our zone or to find your zoned school please search find a school or preschool on the Department for Education website.

Guidelines for out of zone enrolments

Parents residing outside of the zone wishing to enrol their children at Salisbury Heights Primary School can complete an enrolment form at the school after discussion with the principal or administration officer. This enrolment form along with an Expression of Interest letter will be considered as an application for enrolment.

The principal will consider the application for enrolment in relation to vacancies which may occur from time to time and according to class and school ceiling limits. The maximum numbers of students in each class is 26 for Reception-2 and 30 for Years 3-7. This is in accordance to Department for Education and Australian Education Union agreements.

Where there is no vacancy available the application will be placed on a waiting list.

Where more than one application is lodged for similar vacancies a priority list will be established according to the following criteria:

- Vacancies in the year level/s sought
- Expression of interest letter
- Distance measured by road distance from home to the school
- Special Consideration eg individual circumstances, compassionate circumstances, medical and legal

If a suitable vacancy were to arise during the year the school may use the waiting or priority list to fill the vacancy.

Families on the waiting list wishing to be considered for vacancies in the following year will be informed in Term 4 if their application has been successful for the following year.